



# Fact Sheet Student Exchange 2017/2018

## International Office

Street address:  
University of Konstanz  
International Office  
Universitätsstraße 10  
78464 Konstanz, Germany

Mailing address:  
University of Konstanz  
International Office  
PO Box (Postfach) 207  
78457 Konstanz, Germany

Tel.: +49-(0)7531-88-3089  
Fax: +49-(0)7531-88-3037

[uni.kn/international](http://uni.kn/international)

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## About Us

- studying at an internationally renowned research university with close ties between research and teaching,
- a campus university with a friendly, welcoming atmosphere of more than 10,000 students from more than 90 countries,
- international and interdisciplinary with 350 partner universities worldwide,
- access to cross-border leisure opportunities in Germany, Switzerland and Austria,
- in a fantastic location between Lake Constance and the Alps.



Erasmus+

We are proud to be part of the Erasmus+ programme.  
Our Erasmus Code is **D KONSTAN 01**

## International Office Staff

|                              |   |
|------------------------------|---|
| Acting Director              | Dr. Johannes Dingler<br><a href="mailto:international@uni-konstanz.de">international@uni-konstanz.de</a>  |
| Global Exchange Coordinators | Christina Fritz, Marita Mau, Agnieszka Vojta<br><a href="mailto:Exchange.programs@uni-konstanz.de">Exchange.programs@uni-konstanz.de</a>  |
| Erasmus+ Team                | Renate Kruessmann, Institutional Coordinator<br><a href="mailto:renate.kruessmann@uni-konstanz.de">renate.kruessmann@uni-konstanz.de</a><br><br>Constanze Mittag, European Exchange Coordinator<br><a href="mailto:Erasmus@uni-konstanz.de">Erasmus@uni-konstanz.de</a><br><br>Verena Ladegast, ICM Coordinator<br><a href="mailto:exchange.programs@uni-konstanz.de">exchange.programs@uni-konstanz.de</a> |
| Incoming Students Team       | Alexandra Frasch, Frank E. Lutzenberger, Ursula Lindel<br><a href="mailto:International.incoming@uni-konstanz.de">International.incoming@uni-konstanz.de</a>  |

## Important Links

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|---------------------------|--|
| University of Konstanz    | <a href="http://www.uni-konstanz.de/en">www.uni-konstanz.de/en</a>   |
| International Office      | <a href="http://www.uni-konstanz.de/en/international-office">www.uni-konstanz.de/en/international-office</a>   |
| Study in Konstanz         | <a href="http://www.uni-konstanz.de/en/international-office/study-in-konstanz">www.uni-konstanz.de/en/international-office/study-in-konstanz</a>   |
| Academic Calendar         | <a href="http://www.uni-konstanz.de/en/study/while-you-study/semester-dates">www.uni-konstanz.de/en/study/while-you-study/semester-dates</a>   |
| Orientation programmes    | <a href="http://www.uni-konstanz.de/en/international-office/study-in-konstanz/your-first-days-in-konstanz/orientation-courses-and-programmes">www.uni-konstanz.de/en/international-office/study-in-konstanz/your-first-days-in-konstanz/orientation-courses-and-programmes</a> |
| Course Catalogue          | <a href="http://zeus.uni-konstanz.de">zeus.uni-konstanz.de</a>   |
| Study Preparation         | <a href="http://www.uni-konstanz.de/en/international-office/study-in-konstanz/preparation">www.uni-konstanz.de/en/international-office/study-in-konstanz/preparation</a>   |
| Advise, Service, Contacts | <a href="http://www.uni-konstanz.de/en/international-office/study-in-konstanz/advising-service-and-contacts">www.uni-konstanz.de/en/international-office/study-in-konstanz/advising-service-and-contacts</a>   |
| Language Institute        | <a href="http://www.sli.uni-konstanz.de/en">www.sli.uni-konstanz.de/en</a>   |

## Nomination and Application Process

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|---------------------|---|
| Prerequisites       | Students need to proof the ability to speak and write in German or English at a minimum level of B2 (European Reference Frame). B1 competences are not sufficient to follow high level academic courses.<br>Students can take academic courses in English and courses for German as a Foreign Language offered by the Language Institute. (Courses for English as a foreign language are not offered to exchange students.) |
| The Academic Year   | Starting in October, the academic year is divided into 2 independent semesters. Every semester is preceded by an orientation programme (4 weeks or 1 week).<br><br><b>Winter semester (WS):</b><br>October 1 – March 31<br>Lecture Period: mid-October until last week of February<br><br><b>Summer semester (SoSe):</b><br>April 1 – September 30<br>Lecture Period: mid-April until last week of July                     |
| Nomination          | Nominate students to us by email including the following information:<br>Full name, institutional email address, study subject, duration of stay abroad (1 or 2 semesters). Please send the nominations at least 1 month before the deadline.   |
| Application Process | Students receive a "Welcome Mail" and apply online (no paper based application). Supporting documents need to be uploaded: transcript of records, language assessment (for non-native speakers), passport, and proof of the transfer of a housing deposit (if desired).   |
| Deadlines           | <b>May 15</b><br>Admissions for the Winter Semester or whole Academic Year<br><br><b>November 15</b><br>Admissions for the Summer Semester  |
| Admission           | Students will receive a Letter of Admission and a Registration confirmation for their orientation programme directly through the online application portal. Documents will not be send by postal mail and cannot be copied to the coordinator at the home university.   |

## Orientation

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| German Language and Orientation | Students choose between one of these programmes (mandatory):<br><br><b>Go-Konstanz (4 weeks)</b><br>Every March and September, intensive German language course with orientation programme (see below), organized by the International Office and the Language Institute (SLI). Groups of about 15 participants are taught by experienced lecturers at all levels: beginners, intermediate and advanced.<br><br><b>OriPro (1 week)</b><br>Every April and October, orientation programme shortly before the start of the semester: opening a bank account, German health insurance, enrolling at the university, and applying for a residence permit , for non EU/EEA students. |
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## Study abroad with us

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|------------------------------|--|
| Courses                      | Most study courses are taught in German, some departments offer a wide range of courses taught in English, and some in English/German concurrently. On the Master's level, more courses are taught in English than on the undergraduate level. The English course offer is increasing.                                       |
| German as a Foreign language | The Language Institute offers a broad range of classes for international students to strengthen and expand their German skills. Language instruction is offered on all levels: beginner, intermediate and advanced. Language classes should not take precedent over student's core study area, but complement their studies. |
| Full time studies            | Exchange students are required to complete a full course load while studying abroad in Konstanz. Undergraduate and graduate students are usually enrolled in 24-30 credits per semester.<br>We recommend that students take 50% of their classes in their main subject.  |
| Transcript of Records        | Upon completion of the semester/year, students request a Transcript of Records, once all grades have been posted in their online account. The International Office then issues an official transcript and sends it to the home university.   |

## Study preparation

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| Accommodation             | Students who apply for and pay a deposit of 550€ within the deadline, are usually guaranteed accommodation in 'Seezeit' Student Housing.<br>We recommend this option since the private housing market is tense and expensive. There is no assistance for finding private housing in Konstanz, which is best found when on-site. Bring time and patience and be aware of scams.  |
| Monthly expenses          | Accommodation: 260-380 € per month in student dorms, Food: 120-250 €/month, Local transportation with semester student pass: 53 €, Printing (50-100€/semester), health insurance (80€/month), campus fees (90€/semester), Personal: 150-450€/month (depends on individual habits, e.g. travelling, choice of food, etc.).<br>Important: In the first 2 months students will need more money than in the following months to cover all initial costs. Students should prepare accordingly.   |
| Visa and residence permit | <b>Visa:</b> Citizens from EU/EEA countries and Switzerland, the US, Canada, Australia, New Zealand, Japan, South Korea, Israel and Brazil do not need a visa to enter Germany. All others NEED a student visa (NOT a tourist visa). Apply ahead of time.<br><br><b>Residence Permit:</b> All students (except from EU/EEA countries and Switzerland) will apply for a residence permit ("Aufenthaltstitel") in Konstanz upon arrival.<br><br>Important: 720 €/month are required as proof of financial resources in order to obtain the residence permit.  |
| Health Insurance          | Students from the EU/EEA and Switzerland are automatically insured through their EHIC card.<br>Students with non-EU/EEA nationality are required to enroll in German health Insurance upon arrival.   |
| Services                  | All exchange students enjoy the same access to university facilities as local students. To mention just a few facilities such as computer center, Internet access both on the university campus as well as in the accommodation, access to sport facilities and the 24-hour library.<br><br>In the Studierenden-Service-Zentrum (SSZ) students have access to all services in one room. The Welcome Center offers special services to PhD students and international researchers. In addition to that, a Counseling Center offers advice and services in times of stress and worries.<br>Exchange students enjoy our Buddy Programme, Local Erasmus Group, our Orchestra and Big band, Theater, Film nights, Model United Nations, etc. |

